

PIMPRI CHINCHWAD EDUCATION TRUST'S  
**S. B. PATIL INSTITUTE OF MANAGEMENT**  
**INTERNAL QUALITY ASSURANCE CELL**  
**(SELF GOVERNED) Term - 4**

The Institute has ISO Quality Assurance cell, which was constituted in 2012, prior to ISO 9001 certification. As the ISO was about to expire in 2016 and the institute decided to go for NAAC cycle – 1, IQAC which was constituted in the year 2016.

**Aim:** The cell is constituted by the Institute to assess the Internal Quality of the Institute which reports to the Governing council and it works for dissemination and implementation of the quality policy of the Institute. The IQAC cell receives suggestions / plans and decisions from the academic advisory committees of each department as well as other committees related to quality issues. The IQAC cell then takes decisions regarding the same during its meetings.

**Reference:** NAAC Manual Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC)

**Objectives -**

- To develop a quality system for consistent and catalytic action to improve the academic and administrative performance of the institute
  - To prepare quality policy of the institute and create awareness about the same
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

**Tenure:-** Two years.

**This is the term – 4 for IQAC Academic Year 2022 – 23 and 2023 - 24.**

**Frequency of Meeting:** Four times a year and as per the requirement.

**Functions -**

1. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Institution
2. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
3. Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes;
4. Dissemination of information on the various quality parameters of higher education;
5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
6. Documentation of the various programs/activities of the institute, leading to quality improvement;
7. Acting as a nodal agency for coordinating quality-related activities, including adoption and dissemination of good practices;
8. Development and maintenance of Institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;



9. Development of Quality Culture in institute.
10. Preparation of the Annual Quality Assurance Report (AQAR) of the Institute based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format.
11. To plan and implement the academic as well as administrative functions with the help of academic advisory body and various committees
12. To monitor the teaching learning process and guide
13. To advise and plan various activities and events for the betterment of the students.
14. To collect suggestion, feedback from stakeholders , employers and incorporate in the academic programme
15. To evaluate the university curriculum and try to bridge the gap between industry requirement and curriculum through special programme and add on courses
16. To coordinate faculty development programmes.
17. To co-ordinate the academic mentoring and remedial coaching for academically weak students

**Composition of Committee –**

Sr. No	Name	Role
1	Dr. Kirti Dharwadkar	Chairman
2	Dr. Girish Desai	Management Representative
3	Dr. Anishkumar Karia	Head of Department (Academics)
4	Dr. Bhushan Pardeshi	Head of Department (Research)
5	Dr. Amarish Padma	Co-ordinator
6	Dr. Pranita Burbure	Teaching Representative
7	Dr. Kajal Maheshwari	Teaching Representative
8	Mr. Sanjay Gaikwad	Teaching Representative
9	Mr. Ramakant Salunke	Non-teaching Representative
10	Mr. Raju Misal	Local society representative
11	Mr. Onkar Phadtare	Alumni Representative
12	Ms. Preeti Sakhare	Industry Representative
13	Mr. Shreyas Gokhale	Student Representative

Prepared by,



**Dr. Amarish Padma**  
Co-ordinator



Approved by,



**Dr. Kirti Dharwadkar**

**Director**

**S. B. Patil Institute of Management**  
Sector No. 26, Nigdi,  
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