



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		PIMPRI CHINCHWAD EDUCATION TRUSTS S. B. PATIL INSTITUTE OF MANAGEMENT
Name of the head of the Institution		Dr. Daniel J Penkar
Designation		Director
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		020-27656900
Mobile no.		8421955540
Registered Email		sbpatilmba@gmail.com
Alternate Email		kirtisd@gmail.com
Address		S. B. Patil Institute of Management, Sector No. 26, Near Akurdi Railway Station, Pradhikaran, Nigdi, Pune - 411 044
City/Town		Pune
State/UT		Maharashtra

Pincode	411044																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	Self financed																		
Name of the IQAC co-ordinator/Director	Dr.Swapnali Kulkarni																		
Phone no/Alternate Phone no.	02027656900																		
Mobile no.	8007548648																		
Registered Email	sbspatilmba@gmail.com																		
Alternate Email	swapnalik.2003@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.sbspatilmba.com/pdf/NAAC-Peer-Team-Visit-28-29-Jan-2019.pdf">https://www.sbspatilmba.com/pdf/NAAC-Peer-Team-Visit-28-29-Jan-2019.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.sbspatilmba.com/pdf/academic-calendar-2018-19.pdf">https://www.sbspatilmba.com/pdf/academic-calendar-2018-19.pdf</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B++</td> <td>2.94</td> <td>2019</td> <td>08-Feb-2019</td> <td>07-Feb-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B++	2.94	2019	08-Feb-2019	07-Feb-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B++	2.94	2019	08-Feb-2019	07-Feb-2024														
<b>6. Date of Establishment of IQAC</b>	25-Jul-2016																		
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries								
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IQAC		
Entrepreneurship Awareness Camp	26-Sep-2018 03	116
National Conference	19-Jan-2019 02	163
Awareness on Eco Friendly Diwali	26-Oct-2018 01	68
Disposing Sanitary wastes	16-Oct-2018 01	53
Blood Donation Camp	13-Mar-2019 01	50
Rhythm 2018 Induction Program	13-Aug-2018 05	117
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MBA	Quality Improvement Program for Solar	Savitribai Phule Pune University	2018 154	250000
MBA	QIP- National Conference	Savitribai Phule Pune University	2018 2	92688
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Significant contributions made by IQAC during the current year (maximum five bullets) 1. Constituted "Staff Academy Committee" for knowledge sharing purpose through presentations given by faculty members. 2. Awareness on disposal of sanitary Waste conducted to instill the practice of environment consciousness. Blood Donation camp was conducted in collaboration with Indian Red Cross and Sahyadri Hospital. 3. Conducted conference on "Redefining Management Education" in collaboration with CEGR, New Delhi 4. Conducted National Conference on "Managing Resource through Creativity for generating opportunities in 21st Century" 5. Applied for NAAC and received accreditation with B (plus plus) grade.

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Purchase of Xerox Machine	Under Quality Improvement Program SPPU sanctioned the amount of Rupees.One Lakh for purchasing a Xerox machine.
National Conference	National conference conducted on "Managing Resource through Creativity for generating Opportunities in 21st Century" on 18th and 19th January 2019.
Forum to exchange Ideas and Development of the Students	NIPM chapter which conducts learning projects leading to development of critical professional capabilities of the students was inaugurated at the Institute
Faculty Consultancy	Two of the faculty members offered consultancy at SME located at Chakan, Pune.
Finance Certification	Started with Finance certification from the Ac Year 2018 - 19
Rooftop Solar System	SPPU sanctioned the amount of Rs. 5 lakhs
NAAC Accreditation	Applied for NAAC and received B++ accreditation.
Paper Publication	Improvement in the quality of the papers published by the Faculty Members. The papers are published at IIM, IJSR, IIT
Induction Program	Elaborate Induction Program conducted with International Speakers

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**14. Whether AQAR was placed before statutory body ?**

No

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	28-Jan-2019
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The Institute has 9.0 Tally Software for Administration purpose which is windows based ERP software. The software handles Accounting, Tax Management Payroll, Banking and many such requirements of the Institute. It supports all day today processes from recording invoices to generating various MIS reports for administration. SBPIM motivates innovative teaching learning and evaluation by providing freedom to faculty to use their creativity within the scope of the syllabus. The institute has cloud based software smartschoolmis.com for teaching Learning purpose. It is a collective and competent solution for information management. Institute use this software for planning, coordination and feedback purposes. User interface is available for faculty members as well as students. The library of the Institute for effective library management uses Vriddhi software with barcode technology Version 2.0 Build 234.3 full version from 2009. This software reduces manual intervention and makes the transactions fast and secure. This library automation software helps to keep track of all the existing books. Online public access catalogue provides search options for users by title, author, publisher, book editor, edition, year and subject. Web OPAC is also available with the Institute Library. The LMS can be summarized as under Sr. No.: 1 Department: Administration Accounts</p>

Software: Tally Purpose: For accounting day today processes from recording invoices to generating various MIS reports Users: All accounting work is handled using Tally Sr. No.: 2  
 Department: Teaching Learning and Monitoring Software: Smart School MIS Purpose: Teaching learning planning, coordination and feedback purposes Users: Staff and students Sr. No.: 3  
 Department: Library Software: Vriddhi Software Purpose: Vriddhi Software with barcode technology, Library record management, Books Circulation generating reports Users: Staff Sr. No.: 4  
 Department: Computer Lab Language Lab Software: Globberena Technology Purpose: Language Lab Users: Staff and students

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

SBPIM offers two years full time MBA program affiliated to SPPU and approved by AICTE. This program offers specializations in Marketing, Finance, Human Resource, Operations, etc. the syllabus and guidelines are laid down by the SPPU. The institute follows a systematic approach to develop, deploy and monitor effective curriculum delivery in the following manner: Director and Head Academics receive inputs from various bodies like CDC, GB, IQAC, etc. and from feedback of the various stakeholders such as students, teachers, parents, alumni, employers. PO and PSO are finalised and communicated to all stakeholders through various platforms. At the beginning of each academic year, the affiliating university provides guidelines regarding Commencement date of the semester End date of the semester Online examination dates Viva-voce examination dates End examination dates Holidays Above details are communicated to various committees which are involved to provide input for preparation of the academic calendar that includes planning of curricular, co-curricular and extracurricular activities; such as industrial visits, seminars, workshops, guest lectures, cultural and sports events. With these inputs Head Academics designs the academic calendar for MBA Program in consultation with the Director. Course allocation is made as per the expertise, area of specialization and preferences given by faculty members. The course allocation is communicated prior to every semester to enable all faculty members to prepare their course files. Every course file is supported with a detailed session plan which includes innovative methods of teaching, university syllabus, time table, academic calendar, course objectives, concurrent evaluation details, teaching notes, question bank, session plan status report, previous question papers, along with prerequisites of the course and additional teaching and learning material. The subject file is checked and approved by the Head Academics and Director. Course content and session plan is discussed with students at the beginning of the semester by respective course teachers. Head Academics monitors and controls the execution of academic activities on a day-to-day basis as per time tables, fortnight review of teaching learning process

of faculty member is carried on to find out gaps if any and to take corrective measures, the same is conveyed to the Director. Faculty members are motivated to adopt innovative teaching practices like learning diary, chart preparation, etc. Under the Mentorship Program, faculty members are allotted to a group of students. Faculty members as Mentors conduct regular meetings to discuss various academic issues, personal counseling and facilitate with suggestions and measures to overcome the issues. The academic performance of students is continuously monitored by conducting course-wise concurrent evaluations, mock MCQ examinations during the semester. The remedial classes are conducted for the students having poor performance in these evaluations. Expert lectures, seminars, workshops, competitions are conducted to supplement classroom teaching for effective implementation of curriculum.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	02/07/2018	0	0	0

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	NA	02/07/2018
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	NA	02/07/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
901 - Certification Course for Human Resource	12/11/2018	12
902 - Individual Development and Enrooting Activity for Life (IDEAL)	13/12/2018	180
903 - Certification Course for Marketing	15/11/2018	13
907 - Certification Course for Finance	13/12/2018	18
908 - Microsoft Office Automation	15/05/2019	176
909 - Business Communication and	22/04/2019	180

**Leadership**[View File](#)**1.3.2 – Field Projects / Internships under taken during the year**

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	304 - Summer Internship Project	171
MBA	402 - Dissertation	144

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**1.4 – Feedback System****1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

**1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)****Feedback Obtained**

The Institute believes in understanding the needs of stakeholders in order to improve and serve them better. Keeping this in mind, following are the stakeholders involved in giving their feedback 1. Students 2. Teachers 3. Employers 4. Alumni 5. Parents. Feedback from these stakeholders is collected once a year through structured questionnaires that include questions related to various perspectives such as curriculum, decision making, managerial and human skills adoption, creativity, ethics, infrastructure, etc. Suggestion and comments are also given by the stakeholders in feedback forms. The response is entered in an excel sheet, further analysed and interpretation is communicated with workable suggestions to the Director of the institute for further action. Director discusses and takes care of feedback received from all stakeholders and identifies areas of improvement and discusses with respective committees and appropriate action is taken to ensure stakeholders satisfaction. The implementation of course of action paves the base for the institutes overall development. Being an affiliated institute, revision in curriculum is done by University in the interval of 3 years. Hence, the points related to curriculum are communicated to University including formal as well as informal ways through BOS members, meetings conducted by University and to members of curriculum revision.

**CRITERION II – TEACHING- LEARNING AND EVALUATION****2.1 – Student Enrolment and Profile****2.1.1 – Demand Ratio during the year**

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	MBA	180	180	180

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**2.2 – Catering to Student Diversity**



### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	0	358	0	19	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	19	5	11	3	16
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

MENTORSHIP PROGRAM – 2018 – 19 “We cannot always build the future for our youth, but we can build our youth for the future.” The Mentorship Program focuses on the overall development of the students. The student should be developed to be successful in his career and also should be a responsible citizen of this nation. The student should be guided on the values, ethics, soft skills and behavioral aspects for fine tuning their personality. The Mentorship Program 2018 – 19 focused on the internal and exterior goodness of the students. The program focuses on the ideology of a perfect blend of values, ethics, soft skills and behavioral aspects for professional and personal success. Like every year, Mentorship Program 2018 – 19 started with the Induction and Ice breaking session wherein the mentees were allotted to the mentors. The various activities were conducted which instilled the essence of values and ethics in the students. The activities also helped to boost the confidence of the students. The mentoring meetings were conducted throughout the academic year, of which 2 meetings have been documented. The mentors during the mentoring process came with the following conclusions – 1. Some students were deficient in confidence due to their rural or semi rural background. 2. The students were very hard working but could not communicate due to language barrier. 3. The students wished to present their ideas and thoughts but had stage fear. 4. The students were good when worked individually but could not work in a team, as they were new and yet to mingle with each other. 5. The students lacked working in the same direction. 6. Students need to understand their responsibility as a citizen of India This academic year the mentorship program was briefly defined and executed which had four stage of mentorship activity which involved the senior most faculty members playing a role of mentors to the mentors (Super Mentors) and had a responsibility to guide and help the mentors in cases where help or guidance was required. The mentors at any point of time got in touch with the super mentors so that guidance could be attained. This year a case of special child was Ms. Preeti Prabhakaran was successfully handled with the help of super mentors. It was then that 9 events in Semester I and 4 events in semester 2 were conducted. the events conducted were decision making case study, Unity in Diversity, Brand story, Movie analysis, know your leaders, Save girl Child, Skit on Yuva, Rally, Hindi Divas, Youth Day, Goal setting, GD and PI. The Mentorship Program 2018 – 19 was overall appreciated by the students. It was noticed that a strong bond was created between the mentors and mentees. The activities conducted boosted the confidence of the students which is required in their future life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
358	19	1 : 27

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
18	19	0	2	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Hansraj Thorat	Professor	Life Time Achievement Award ,Integrated Chambers of Commerce and Industry New Delhi.
2018	Dr. Daniel Penkar	Director	Life Time Achievement 2018 by Integrated Chambers of Commerce and Industry
2019	Dr. Anuradha Phadnis	Associate Professor	Best Academician of the Year 2019 by Integrated Chambers of Commerce and Industry
2019	Dr. Dipti Sharma	Assistant Professor	Best Education Achiever 2019 by Integrated Chambers of Commerce and Industry

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MBA	MBA	Sem I, III	08/12/2018	23/01/2019
MBA	MBA	Sem II, IV	15/05/2019	06/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. In the beginning of semester students are communicated about the internal evaluation process and tentative schedules of exam. 2. Institute appoints Internal Exam Committee. 3. The faculty members have opportunity to design their own innovative and creative format of internal evaluation at Institute level. 4. To experience the feel of external online examination, mock online test on MCQ's is conducted for students. 5. The maximum time allotted for written test is also proportionately equivalent to university examination. 6. The assessed answer sheets, assignment are provided to students and model answer is discussed with them. 7. Question bank is prepared referring to

previous question papers of university exams and is shared with students. The structure of internal evaluation (Internal Credit Scheme) is applicable for batches under 2016 Pattern. Full Credit Course (To be converted in 30 marks)

Sr. No. Particulars Weightage  
 1 Concurrent Evaluation - 1 - Written Test 10 Marks  
 2 Concurrent Evaluation - 2 - Written Test 10 Marks  
 3 Concurrent Evaluation - 3 - Question Bank 10 Marks  
 4 Concurrent Evaluation - 4 - As prescribed by Faculty 10 Marks  
 5 Concurrent Evaluation - 5 - As prescribed by Faculty 10 Marks  
 6 Attendance 10 Marks  
 TOTAL 60 Marks

Half Credit Course (To be converted in 50 marks)

Sr. No. Particulars Weightage  
 1 Concurrent Evaluation - 1 - As prescribed by Faculty 10 Marks  
 2 Concurrent Evaluation - 2 - As prescribed by Faculty 10 Marks  
 3 Concurrent Evaluation - 3 - As prescribed by Faculty 10 Marks  
 4 Concurrent Evaluation - 4 - As prescribed by Faculty 10 Marks  
 5 Concurrent Evaluation - 5 - As prescribed by Faculty 10 Marks  
 6 Attendance 20 Marks  
 TOTAL 70 Marks

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute conducts internal examinations in accordance with external examination to prepare students to excel in their end term exams. At the beginning of each academic year, the university provides guidelines regarding Commencement date of the semester End date of the semester Online examination dates Viva-voce examination dates End examination dates Holidays These are communicated to various committees as input, in planning academic calendar, which includes tentative schedule of curricular, co-curricular and extracurricular activities, internal examination, etc. by these inputs Head Academics of the institute finalizes the academic calendar in consultation with the Director. Course file is supported with session plan, mentioning concurrent evaluation process and internal examination procedure which is communicated to students in advance. Every course teacher follows the academic calendar and links classroom teaching and evaluation accordingly. The course teacher displays their course concurrent evaluation through notice board in respective classroom well in advance. It includes prerequisites, time table, and date of submission/date of conducting the activity in classroom, evaluation parameters and any related details. Exam committee finalize internal examination time table in consultation with Head Academics and Director referring to academic calendar. The same is communicated well in advance to faculty members and students. Course teacher sets question papers based on university pattern along with model answer and submit to the examination committee. Faculty members are given a time frame of around 8 - 10 days for assessment of examination and communication of result Head Academics monitors academic activities fortnightly, to ensure smooth execution of time table, scheduled academic calendar and teaching learning process. Deviations if any are conveyed to Director with corrective measures for necessary steps.

**2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sbpatilmba.com/admission-brochure.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA	MBA	MBA	151	126	83.44

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.sbpatilmba.com/pdf/student-satisfaction-survey-2018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	152	Global Media Communication	0.3	0.3
Industry sponsored Projects	184	ATC Ensysis Pvt. Ltd.	0.8	0.8
Industry sponsored Projects	147	Ashirwad Enterprises	0.25	0.25
Any Other (Specify)	2	Any other (Specify) National Conference Grant Under QIP	2	0.92

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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Managing Resource through Creativity for Generating Opportunities in 21st Century	MBA	18/01/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	02/07/2018	NA

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	02/07/2018

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Management	6

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	MBA	10	0
International	MBA	2	4.25
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MBA	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Evaluating the Financial Health of Central Public Sector Enterprises in India through Z Score Model	Dr. Hansraj Thorat	Twelfth AIMS International Conference on Management	2018	1	S.B. Patil Institute of Management	1
Evaluating the Financial Health of Central Public Sector Enterprises in India through Z Score Model	Bhushan Pardeshi	Twelfth AIMS International Conference on Management	2018	1	S.B. Patil Institute of Management	1
Economic dependence	Padmalochana Bisoyi	International	2018	1	S.B. Patil Institute	1

of tribal on forest: a case study in the Ganjam District of Orissa		Journal of Research in Engineering, IT and Social Sciences			of Management	
A study of financial solvency of Indian airline companies with reference to ZSCORE	Padmalochana Bisoyi	International Journal of Research in Engineering, IT and Social Sciences	2018	3	S.B. Patil Institute of Management	3
A study of financial solvency of Indian airline companies with reference to ZSCORE	Bhushan Pardeshi	International Journal of Research in Engineering, IT and Social Sciences	2018	3	S.B. Patil Institute of Management	3
Product Placement in Movies: A Way of Brand Promotion.	Padmalochana Bisoyi	International Journal of Research in Finance Marketing	2018	6	S.B. Patil Institute of Management	6
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Product Placement in Movies: A Way of Brand Promotion	Padmalochana Bisoyi	International Journal of Research in Finance Marketing	2018	2	6	S.B. Patil Institute of Management
A study of financial solvency of Indian airline companies with reference to ZSCORE	Bhushan Pardeshi	International Journal of Research in Engineering, IT and Social Sciences	2018	1	3	S.B. Patil Institute of Management
A study of financial	Padmalochana Bisoyi	International	2018	2	3	S.B. Patil Institute

solveny of Indian airline companies with reference to ZSCORE		Journal of Research in Engineering, IT and Social Sciences				of Management
Economic dependence of tribal on forest: a case study in the Ganjam District of Orissa	Padmalochana Bisoyi	International Journal of Research in Commerce, Economics and Management	2018	2	1	S.B. Patil Institute of Management
Evaluating the Financial Health of Central Public Sector Enterprises in India through Z Score Model	Bhushan Pardeshi	Twelfth AIMS International Conference on Management	2018	1	1	S.B. Patil Institute of Management
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	7	0	0
Presented papers	18	1	0	0
Resource persons	0	0	0	0
<a href="#">View File</a>				

### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Volunteers for Sant Tukaram Maharaj Dindi	Corporator PMC, Dhanraj Baburao Ghogare. Member of PMC Sports committee	2	15
Volunteers at Ganesh Talav for	Local Corporator Shri.Raju Misal Ex-	7	84

Ganpati Visarjan under Swacch Bharat Abhiyaan	Dy. Mayor PCMC		
Awareness Session to dispose sanitary wastes in accordance to Swachh Bharat and Clean India by Rotary Club in association with Swach - NGO	Rotary Club Shivajinagar	8	43
Free Health Check up for PCET Campus Staff.	Health Spring Family Health Experts	78	10
Blood Donation Camp in association with Red Cross and Sahaydri hospitals	Indian Red Cross Society Partnering Sahyadri Hospitals	6	42
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	Nil	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Corporator PMC, Dhanraj Baburao Ghogare. Member of PMC Sports committee	Volunteers for Sant Tukaram Maharaj Dindi	2	15
Swachh Bharat	Local Corporator Shri.Raju Misal Ex-Dy. Mayor PCMC	Volunteers at Ganesh Talav for Ganpati Visarjan under Swacch Bharat Abhiyaan	7	84
Swachh Bharat	Awareness Session to dispose sanitary wastes in accordance to Swachh Bharat and Clean India by Rotary Club in association	Rotary Club Shivajinagar	8	43



	with Swachh - NGO			
Awareness Program	Blood Donation Camp in association with Red Cross and Sahaydri hospitals	Indian Red Cross Society Partnering Sahyadri Hospitals	6	42
Awareness Program	Free Health Check up for PCET Campus Staff.	HealthSpring	78	10
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Consultancy Project	4 Faculty members	ATC Ensys Pvt. Ltd	184
Research Conference	156 Participants (Academicians, Research Scholars, Industry Expert, Students)	Grant from Savitribai Phule Pune University	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research Grant	National Conference Grant	Savitribai Phule Pune University	18/01/2019	19/01/2019	Academicians , Research Scholars, Students
On the Job Training	Industrial Training	Omkar Outsourcing Pvt. Ltd.	20/05/2019	07/06/2019	Dr. Anuradha Phadnis
On the Job Training	Industrial Training	Air Care Systems Solution India Pvt. Ltd.	13/05/2019	30/05/2019	Dr. Kajal Maheshwari
On the Job Training	Industrial Training	Femcon Industries Pvt. Ltd.	22/05/2019	08/06/2019	Dr. Swapnali Kulkarni
Corporate Training	Employee Training	Raunaq Engineering Pvt. Ltd.	17/04/2019	17/04/2019	Dr. Anuradha Phadnis Dr. Iram Ansari

Consultancy Project	Consultancy Project	Global Media Communication	02/05/2018	30/09/2018	Mr. Shyam Shelke
Research Consultancy Project	Research Consultancy Project	ATC Ensys Pvt. Ltd.	10/08/2018	10/02/2019	Mr. Shyam Shelke, Dr. Bhushan Pardeshi, Dr. Padmalochan Bisoyi and Dr. Kajal Maheshwari
Consultancy Project	Consultancy Project	Ashirwad Enterprises	05/11/2018	05/11/2018	Mr. Shyam Shelke
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Ashirwad Enterprises	05/11/2018	Consultancy Project - Vendor Management Services	1
ATC Ensys Pvt. Ltd	10/08/2018	Research Project/Consultancy - Identification of Plant Location	4
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7213165	6185751

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased	Newly Added

during the year (rs. in lakhs)

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## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Vridddhi Software	Partially	2	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2502	605840	56	11820	2558	617660
Reference Books	2656	895007	68	22885	2724	917892
e-Books	10705	19470	10705	13570	21410	33040
Journals	44	86252	30	70700	74	156952
e-Journals	1	70800	1	66198	2	136998
Library Automation	1	91520	0	0	1	91520
CD & Video	333	0	0	0	333	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof Rishikesh Kumar	Institutional	You tube	04/10/2018
Dr. Anish Karia	Institutional	You tube	28/02/2019

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## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	216	2	2	0	0	0	0	9	0
Added	0	0	0	0	0	0	0	23	0
Total	216	2	2	0	0	0	0	32	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

32 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and

	recording facility
youtube	<a href="https://www.youtube.com/watch?v=4SGhYrkxzKg&amp;t=121s">https://www.youtube.com/watch?v=4SGhYrkxzKg&amp;t=121s</a>
youtube	<a href="https://www.youtube.com/channel/UC16AahWTEgx-UKplzmImGWg?view_as=subscriber">https://www.youtube.com/channel/UC16AahWTEgx-UKplzmImGWg?view_as=subscriber</a>
Google Sites	<a href="https://sites.google.com/sbpatilmba.com/kajal/">https://sites.google.com/sbpatilmba.com/kajal/</a>
Google Sites	<a href="https://sites.google.com/view/202financialmanagement">https://sites.google.com/view/202financialmanagement</a>
Google Sites	<a href="https://sites.google.com/view/anishkari_a">https://sites.google.com/view/anishkari_a</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.5	0.67	1	24.45

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

S B Patil Institute of Management maintains physical and academic facilities for effective teaching and learning. The computer systems and other sensitive equipment (servers, Projectors, Printers, Scanners, Xerox machines, Bio-metric machines) are provided with UPS backup system to avoid any damage during power outages. S B Patil Institute of Management has installed a 62.5 KVA transformer, 92.5 KVA generator and UPS with 20KVA, 10KVA. The institute has provided sufficient generator backup and UPS battery backup with proper earthing connection to ensure safe power source. The UPS batteries are regular checked once in a month. The servicing of diesel generator is done twice in a year for effective functioning. 1. Anyone in need of repair and maintenance work has to register their complaint in the office giving the details of the maintenance required. 2. Technician visits the site and completes the maintenance as required. 3. Head of admin department signs after the Job Completion. 4. Bill is generated and processed through the concerned authorities and forwarded through for final payment. 5. The institute has Annual Maintenance Contracts for computer related repairs and maintenance, Drinking water cooler maintenance, power backup systems, fire extinguishers and pest control for Building. The housekeeping work is outsourced to Professional company which takes care of cleaning work of complete building. The institute maintenance policy and procedure is applicable to usage of both Physical academic and the support facilities. The physical facilities include classrooms and computer labs etc. are made available for the institute students. Institute classroom infrastructure is regularly used by institute during its teaching schedule and during the lean period it is made available for conducting the exams like CMAT, GPAT etc. The maintenance and classroom cleaning responsibility is shared by the administrative staff and housekeeping staff. The institute campus garden is maintained by the gardener appointed by the institute. The institute has adequate number of the computers with internet connections and the required utility software's at all workingplaces such as office, library, placement cell, staff rooms etc. The computer lab is having LAN facility open for the students according to their lecture schedule. All the office computers are also connected through the LAN which makes work easier and

systematic but accessible to office staff only. LAN facility is available on library computers along with Vriddhi software. Every faculty and staff have computer with internet at their desk. The institute website has maintained and updated regularly by Dreamworth Solutions Pvt. Ltd. The maintenance contract for UPS is signed with U amp Kay Power systems Pvt. Ltd. Generator servicing is regularly done by E M Associates. All Plumbing maintenance is taken care with the help local skilled personnel's. The institute has allotted exclusive infra facility to support student's academic as well as professional development through rich library, sports, equipment, competitive examination cell etc.

<http://www.sbpatilmba.com/pdf/procedure-practices-for-maintenance.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	S.B.Patil Institute of Management	418	198070
Financial Support from Other Sources			
a) National	GOVERNMENT SCHEME	194	10703347
b) International	Nil	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Guidance on Public sector Exams Talk on Inspiring Youth Join IAS	08/02/2019	25	Mr. Shravan Hardikar (IAS)
NIPM Student Chapter	15/09/2018	100	NIPM, Pune Chapter
Corporates Expectation From MBA Graduates	07/08/2018	87	Mr. Atul Patil, Alumni, SBPIM
Orientation Program- Microsoft Advance Excel	08/09/2018	93	Microsoft Office Specialist
The Future- Career and Skills in Banking and Finance	22/09/2018	110	Mr. Vijay Gusain Associate Vice President, Kotak Mahindra Bank
Bridging the Gap between Academics and Corporates	12/03/2018	73	Ms.Archita Sahu
1. Management Education, a pathway to become a Successful Entrepreneurs 2.	17/08/2018	76	Dr. Hansraj Thorat, Mr. Swapnil Sonkamble

Placement Orientation			
Opportunity in Operations And Supply Chain Management	16/03/2019	79	Mr. P. R. Trivedi Ex Vice President (Mfg and PA) - M and M Ltd Group
Certification Course for Human Resource	12/11/2018	12	Mr. Rajeev Kumar HR Excellence Global Pune
Certification Course for Marketing	15/11/2018	13	Mr. Rahul Gadekar, Programmatic Consultant R- Interactives
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Guidance Cell	25	110	2	97
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Company visited at Campus	118	50	Off Campus placements	62	47
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	16	MBA	MBA	S.B.Patil Institute of	MBA dual specialisation

				Management	
2019	1	MBA	MBA	Fleming College, Canada	Supply Chain Management - Global Logistics (SCL)
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports: Indoor Outdoor	Intra-Collegiate	51
Zing: Cultural and Management events	Intra-Collegiate	140
Yuvotsav: Football Basketball Competition	Inter-Collegiate	480
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Consolation Prize Cash Prize	National	0	1	1645	Miss. Preeti Prabhakaram
2018	Runner-up	National	0	1	1673 1672 1541 1598	Ms. Aishwarya Naroth Ms. Vaishnavi Menon Mr. Jaykisan Yadav Mr. Midhun Madhav J. K.
2019	Runner-up	National	0	1	1669 1666 1598	Ms. Tanuja Inamdar Ms. Janvi Sathe Mr. Midhun Madhav
2019	Winner	National	0	1	1669 1661	Ms. Tanuja Inamdar

						Mr. Mayur Powar
2019	Special Appreciation	National	0	1	1645	Ms. Preethi Prabhakaran
2019	Winner	National	0	1	1536 1595	Ms. Pooja Setia Ms. Roshani Jambulkar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

SBPIM STUDENT COUNCIL At SBPIM we promote students to work at various teams, encourage them to participate in the decision making process. This helps students to learn management and administrative skills outside the classroom too, enhance their personality and organization skill. ACADEMIC AND ADVISORY BODIES

1. GRIEVANCE REDRESSAL COMMITTEE (STUDENT) As per the rules and regulations addressed by the AICTE / UGC / SPPU, for student, Technical Institution, "Grievance Redressal Committee has been constituted where students are representatives' along with the staff members to enquire the nature and extent of grievance.
2. INTERNAL QUALITY ASSURANCE COMMITTEE NAAC proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of an institution's system and work towards realizing the goals of quality enhancement and setting benchmarks. Cell comprises of faculty members and students representative and other members.
3. STUDENT WELFARE COUNCIL A Student Welfare Council is formed it is a representative structure for students only, through which they can become involved in the affairs of the institution, working in partnership with college management, staff and parents for the benefit of the institution and its students.
4. ANTI-RAGGING COMMITTEE In tune with the policy to ensure completely ragging free environment in the campus and in compliance with the letter from UGC from time to time, Anti-Ragging Committee has been constituted at the beginning of every academic year. It comprises of faculty members, students from the fresher's category as well as seniors and selected non-teaching staff as nominated by the Director.
5. EXTENSION COMMITTEE Encourage students to take responsibility and initiatives in the Social Segment and for the betterment of the Society. A series of activities are planned which will be helpful for the society as a whole and create a holistic development by sensitizing students towards Health, Gender and Environmental matters.
6. LIBRARY COMMITTEE This Committee aim to make available books demanded by students and faculties create reading culture in the institute by organizing book exhibitions.
7. INDUSTRY INTERACTION COMMITTEE The purpose of the cell is to find out the gap between need of the industry and end product of the institute. The cell is the bridge between the industry, the real world and the institute.
8. CO-CURRICULAR COMMITTEE Co-curricular activities aim at cultivating students' all-round development. Through participating in diversified extra-curricular activities, students' potential are developed. Co-curricular activities like group discussions, elocution contests, business quizzes, class presentation, debates, inter-institute competitions etc are regularly held to stimulate the thinking process and form an integral part of the holistic personality development of the students.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?



Yes

S. B. Patil Institute of Management is a registered Alumni Association under the Societies Registration Act. It was formed on 11th June 2012 at The Registrar of Society, Pune Region. Registration No: Mh-1290/2012/Pune under Societies Registration Act 1860. SBPIM and the Alumni association jointly believe in creating and maintaining association with its alumni. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. SBPIM alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management and business ventures. The Alumni Association Contribution through various means:-

1. Placement Career Guidance Assistance: Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.
2. Campus recruiters: Alumni come to campus as recruiters for their companies and also recommend and promote SBPIM to their employers for campus placements.
3. Summer Internship Opportunities: SIP being a part of the MBA curriculum Alumni provide innumerable opportunities in various companies to the students.
4. Alumni Meet: We at SBPIM have a tradition of inviting alumni for Annual Alumni Meet titled "Convergence" in the second half of the year. In this meet the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the corporate world. These inputs are helpful to academicians for moulding the aspiring students.
5. Promoting Institute Events: Alumni associates with various events conducted at SBPIM. One of the mega events at SBPIM "Yuvotsav" is a flagship sports event which is getting much more popular year after year. Alumni take active role in planning and organizing "Yuvotsav" as well as the branding of institute.
6. Institute Social Responsibility: Our Alumni in association with SBPIM are engaged in conducting social activities for the welfare of the society through Donations in the form of Books, Blankets, Chairs, Mats, Storage containers, Stationary etc.

5.4.2 – No. of enrolled Alumni:

1675

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

"Convergence 2019" SBPIM's 7th Alumni Meet Report 7th Alumni meet "Convergence 2019" was organized at S.B. Patil Institute of Management on 9th March 2019, 5.30 pm onwards. Dr. Daniel Penkar, Director SBPIM in his welcome speech, appreciated the presence of all the alumni present for the meet. Appreciation and recognition is the culture at SBPIM, to mark this felicitation of Mr. Shyam Shelke Secretary of Alumni Association of SBPIM, Ms. Isha Bhatia president Alumni Association, and Prof. Anishkumar Karia, Treasurer Alumni Association of SBPIM took place by the hands of Dr. Daniel Penkar. Dr. Daniel Penkar appreciated the fact that inspite of busy schedule of the alumni they came in big number. He said every alumni meet makes him feel overwhelmed with the response increasing every time. He expressed a sincere acknowledgment towards the alumni for the constant contribution to institute during various activities like: alumni sharing experience with the students and engaging sessions with them, ISR (Institute Social Responsibility) activities, celebration of Shiv Jayanti and Yuvotsav. He also appealed to the alumni that they can actively contribute towards the institute by timely updating the institute, faculty

members with the latest trends in the industry, which will help the current students to be abreast with the newest developments in industries. Ms. Isha Bhatiya Rawal also appealed to the all the alumni to be active in the alumni association and contribute towards the institute. As a part of entertainment to the alumni, the first year MBA students performed various entertainment acts. Dance performances, solo singing and rap singing was much appreciated in by the alumni. The Alumni meet witnessed an overwhelming response of the ex-students from the last 7 years, who came in huge numbers and was very happy to attend the program. The current batch students also interacted with the alumni, and discussed on issues like what corporate expects from freshers and also which specialization is to be chosen. Prof. Anish Karia- Treasurer- Alumni Association- expressed vote of thanks to Dr. Daniel Penkar for his whole hearted support, all teaching and non-teaching staff, first year volunteers and all beloved Alumni for making this event a memorable one. The program was followed by a networking dinner where the existing students, teachers and the staff interacted and shared their experiences and relived the amazing time spend by them at SBPIM. The event noticed the presence of 107 alumni for the meet, who promised to be actively involved in any development activities in the college for the students.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. ZING - THE CULTURAL FEST Unleashing colors in you... SBPIM practices decentralization and participative-management for all processes and events at all levels. 'Zing' and 'Book-Exhibition' are such practices. 'Zing' is organized at SBPIM with an objective of developing extra-curricular and co-curricular talents of students, improving their management-competencies and building their self-confidence. For smooth execution, at the commencement of Academic-year, Faculty coordinators for various Curricular, Co-curricular and extra-curricular activities are appointed by the Director and Head Academics along with Zing Coordinators. To represent students, the Student-Council conducts a meeting to select events to be conducted. In 'Preliminary Meeting' blueprint of the program is planned by the Director, Head Academics and Zing Coordinators. Schedule, dates, budget, activities are discussed considering the propositions of Students-Council. Then in 'Innovative Idea Generation Meeting' Zing Steering Committee (Faculty and Student coordinators) discusses new ideas for improvisation. A proposal is presented to Student Council for finalization. Final Proposal, Agenda and Budget are approved by the Director which is sanctioned by Trustees. Working-Committees, Event-coordinators and Judges per event are appointed by Zing Steering Committee. Following Working-committees are delegated responsibility and authority to take necessary decisions. • Steering-committee • Event-wise-committee • Inauguration-committee • Printing-committee • Technical-committee • Trophy-committee • Media-committee Committees conduct meetings to gauge progress for designated events, promotion, budget, time-management, resources and coordination etc. for "Celebrating-Days, Management-Warfare, Carnival and Cultural-Fest". Event ends with 'Prize distribution ceremony'. Feedback is taken and analyzed for further improvement. The 'Closing Meeting' is conducted for Bill-settlement and Feedback discussion in the presence of Zing Steering Committee, Events-Coordinators and Student-Council representatives. 2. BOOK EXHIBITION SBPIM Library gives students the opportunity to explore literature, learn, experience new ideas, undertake research, increase general awareness and find jobs. Library Advisory Committee is formed to systematize and control various Library operations and organize events. One of the chief tasks is to purchase and procure required books as per needs of Students, Faculty and Staff. For effectiveness, committee undertakes

'Participative Management Approach' and decentralisation in procuring books through 'Book-Exhibition'. For planning and execution of 'Book-Exhibition', various meetings are conducted. Committee conducts Preliminary-Meeting attended by committee-members, Director, Academic-Head, Research-Head, Teaching-Representative, Librarian, Assistant-Librarian and Student-Representative where blue print of the event is prepared. In second meeting, the event date, budget, vendor, student coordinators, roles and responsibilities of coordinators are finalized. During the exhibition, list of books and event -feedback are secured. In third meeting list of books recommended by students and faculty are short-listed as per the content, price and institutes' current requirement. Feedback is analyzed and suggestions are discussed. Proposal, Final List of books and number of copies with cost are approved by Director and forwarded to vendor. After delivery, in final meeting books are checked and discrepancy is communicated to vendor. Books are processed with accession number, stamping, bar code etc. and organised on the 'New arrivals section'. Payment is then released by the Accounts office. List of new books is put up on Library notice-board and e-mailed to the faculty and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>SBPIM is affiliated to Savitribai Phule Pune University hence admissions are governed as per Maharashtra regulatory authorities and AICTE. To facilitate systematic Admissions, SBPIM follows a standard process as we believe in smooth operations of every department. For admissions, Communication is the key. Students are provided with all information, important dates and instructions through various mediums like Phone calls, SMSs, and e-Mails etc. Career counseling and Admission counseling sessions are conducted for MBA aspirants. In addition, we have an updated Institute Website equipped with all necessary information related to admissions and its procedure. All queries are smoothly handled by the faculty as well as admin department ensuring flawless conduct of admissions. Students and parents become aware of the Institute processes through Social Media updates, Whatsapp, Instagram, LinkedIn etc. We also provide one-to-one counseling and interaction with use of technology platforms as per student requirement. At SBPIM, Information brochure is circulated to MBA Aspirants. SBPIM ensures that MBA aspirants get proper guidance and regular updates of MBA admission process. SBPIM is one of the</p>

MBA Admission Facilitation center for Registration and document verification activity of MBA program.

Industry Interaction / Collaboration

At SBPIM, we initiate frequent dialogue and discussion with the corporates for enhancing the Industry-Institute Interaction and building a rapport with the corporates. SBPIM has collaborated with industry by inviting corporate leaders for various programs like Induction, Corporate to Campus program (C2C), HR Meet, Guest Lectures, Placement guidance workshops, Campus Placements etc. for guiding students. We continually interact with corporates regarding Internship projects, placements, consultancy, corporate training programs etc. We also engage SBPIM Alumni working in the corporate world for Alumni meet- 'Convergence'. Alumni are invited to share their experiences before placement drives which help them to clear aptitude tests. SBPIM has collaborated with corporates through signing MoUs for various Training and Placement activities as well as Certifications like for HR Certification with HR Excellence, Digital Marketing Certification, and Finance Certification etc.

Human Resource Management

At SBPIM, we believe in developing positive relationship between the Human Resources/employees and all other stakeholders. HR department is determined to ensure smooth functioning of all HR operations and overall development of Human Resources. Over the years, SBPIM has successfully developed strong bonds of trust and dedication amongst all its stakeholders. SBPIM has standard Human Resource Management practices implemented as per Savitribai Phule Pune University and AICTE regulations. SBPIM Administration Handbook and Service Rules Handbook provide detailed policies and procedures related to management of its employees. Employees are encouraged to participate in various University, Government and Non-Government Developmental Activities by provision of financial and administrative support.

Library, ICT and Physical Infrastructure / Instrumentation

SBPIM has fully equipped Library with physical and electronic resources which are available to students and faculty.

Library is operated through Vruddhi software. Students are made aware regarding functioning and usage of resources through Library Orientation Program. Library, Classrooms and Seminar Hall are well-furnished with latest technology like computers, projectors, audio aids, cordless collar mike, etc. along with required physical infrastructure. For holistic development of students, innovative teaching-learning process is adopted by use of G-suite, PPTs, Audio-Video aids, Google website and e-resources, research papers, Online/offline Case Studies, etc. Faculty also uses Library for conducting lectures to promote reading interest amongst students. Various Library activities are conducted every year like Birth anniversaries of great leaders, Marathi Bhasha Diwas, etc. and students are recognized for their contribution, which increases students' active involvement in Library activities. To increase the use of ICT, Librarian ensures that e-books, e-articles and other e-resources are shared to students and faculty with remote access.

**Research and Development**

SBPIM has adopted various new strategies for promoting Research and Development at the institute for faculty as well as students. SBPIM has its own Research Centre affiliated to Savitribai Phule Pune University through which number of students have enrolled and completed their Ph.D. Degrees. SBPIM promotes Research through organizing National Conference under Quality Improvement Programme of SPPU, publication of Conference Proceedings, Edited Books, Monograph, Ph. D. Guidelines, Chapters in edited Books, and Research Journal-JOMAT Bi-annually. We have also signed MoUs with industry for promoting training and research. Faculties and students are encouraged to write quality research papers and attend Conferences at reputed institutions for which partial financial as well as administrative support is provided. Faculties have published and presented their Research in IIMs and IIT as well as PAN IIM and PAN IIT Management conferences. In addition faculties have published papers in Scopus and other reputed

	Journals. SBPIM plans to develop Incubation center in near future.
Examination and Evaluation	Examination and Evaluation takes place as a regular and systematic activity at SBPIM. Offline examinations are a part and parcel of the curriculum which is conducted with highest precision and discipline. In addition, faculty has developed Online Tests for students for respective subject. Some faculties are a part of conducting University examination as per university guidelines. Faculty ensures comprehensive continuous evaluation via MCQ, Class test, Presentations, Role Play, Case study discussions, field study etc. Faculties have been appointed as Chairman, Paper setter, Examiner in SPPU for external, Theory and viva-voce exams where all the norms stated by university are strictly followed.
Teaching and Learning	For enhancement of teaching pedagogy, SBPIM Faculty uses basket of teaching tools like You Tube, Case study, different reference websites, new apps, practical cases, and social study platform etc. to learn about various topics and subject in detail with clarity. Educational videos, E-cases, learning notes etc. are used to induce interest of students. Use of real life latest and practical case studies, news, and other websites in class also encourages student learning. Faculty has developed their own Website or subject wise websites to ensure overall learning of students.
Curriculum Development	SBPIM is an SPPU affiliated institute, the curriculum is primarily based on syllabus provided by Savitribai Phule Pune University. On the basis of Feedback taken from stakeholders including Students, Teachers, Parents, Alumni and Employers gaps and expectations in the curriculum are identified and necessary action is taken for effective delivery. Additional certification courses are designed and conducted to ensure updation and application of knowledge. Faculty has written books on subjects like 'Economic Analysis for Business Research and Qualitative Research Methods'. Curriculum is enriched through class activities like Role plays, Group activities in class, Team



discussions, keeping students updated through sharing knowhow and current trends in Management, etc. For learning flexibility, Google websites have been designed. At SBPIM we try to go beyond curriculum syllabus by encouraging students to participate in international conferences through research publications and we also by inviting international guest speakers to share their global experience and knowledge. SBPIM Faculty has partaken in suggesting course content to be included in HRM specialization courses in Syllabus Development of SPPU.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>At SBPIM, Planning and Development is carried out systematically. E-governance Tools such as MS-Office, Learning Management System- SBPIM Smart School, G-suite, Vriddhi, are used for effective Planning and Development. In MS- Office, MS excel, MS -word, MS - PowerPoint etc., are effectively used for planning of academic and administration operations. For Academic planning MS- Excel is used for preparing semester-wise Academic Calendar Learning Management System- SBPIM Smart School is used for session planning, assignment planning, and attendance management. For academic communication and support to students, G- Suite is used for sending emails, Website development, sharing Google sheets and documents through G-suite. Assignments and study material are shared via G-suite. For Library management software, Vriddhi is used for proper planning and implementations of library operations.</p>
<p>Administration</p>	<p>MS- Office is majorly used for data management for administrative functions. The data is entered and managed using MS- Excel for better data management and governance. MS- Word is used for creating all official documents such as official Notices and other official communication. Data related to Budget expenses and fees are managed through Tally software. Academic and administration is managed through MS-Office, Learning Management System- SBPIM Smart School, and G-suite. For smooth functioning of</p>

	Library Administration tools such as Vriddhi, J Gate, and National Digital Library and Library website are used.
Finance and Accounts	Tally and MS-Excel are used for effective book keeping and maintain books of accounts related to financial transactions pertaining to the Institute and financial Year.
Student Admission and Support	MS-Excel is used for data entry of details of students and aspiring candidates. Gmail is used for e-communication of important information related to admission and support to the students. SMS subscription is used for sending admission related important information through SMS to the students. All required student details and information is filled on related Governmental agencies webportal for students support such as Freeship, Scholarships, and Economically Backward Class etc.
Examination	Faculty members make effective use of G-Suite: Google forms, Google drives, MS-Office: Power Point Presentations for conduction of CCE- Comprehensive Concurrent Evaluations. Internal Exam Committee and SIP/Dissertation Coordinators communicate to faculty members, guides, administrative staff and students regarding conduction and schedule of internal examinations/ viva voce by using G-suite: Gmail. Respective committee members and coordinators prepare consolidated reports of the same by use of G-Suite: MS- Office, MS-Excel, MS-Word, Google forms. The documentation are maintained and stored by use of MS-office.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ms. Pranita Burbure	PAN IIT International Management Conference 2018	IIM Shillong	2000
2018	Dr. Bhushan Pardeshi	PAN IIT International Management Conference 2018	IIM Shillong	2000



2018	Dr. Padmalochana Bisoyi	PAN IIT International Management Conference 2018	IIM Shillong	2000
2018	Dr. Dipti V. Sharma	Sustainability SUSCON -VII Learning, Living, Leading	IIM Shillong	10000
2018	Dr. Swapnali Kulkarni	Sustainability SUSCON -VII Learning, Living, Leading	IIM Shillong	10000
2018	Dr. Padmalochana Bisoyi	PAN IIT International Management Conference 2018	Department of Management Studies, IIT Roorkee	11000
2018	Dr. Bhushan Pardeshi	PAN IIT International Management Conference 2018	Department of Management Studies, IIT Roorkee	11000
2018	Ms. Pranita Burbure	PAN IIT International Management Conference 2018	Department of Management Studies, IIT Roorkee	11000
2018	Dr. Kajal Maheshwari	PAN IIT International Management Conference 2018	Department of Management Studies, IIT Roorkee	5000
2018	Dr. Anuradha Phadnis	PAN IIT International Management Conference 2018	Department of Management Studies, IIT Roorkee	5000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	National Seminar	"Bridging Education with Industry 4.0	18/04/2019	18/04/2019	16	6
2019	Faculty Development Program	Fourth Round Table Discussion of Academic	15/06/2019	15/06/2019	12	3

		Leaders				
2019	International Yoga Day	International Yoga Day	24/06/2019	24/06/2019	17	8
2019	National Conference in association with Savitribai Phule Pune University	Managing Resource Through Creativity for Generating Opportunities in 21st Century'	18/01/2019	19/01/2019	19	8
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Methodology, D. Y. Patil Institute of Management, Ambi, Talegaon Pune	2	05/02/2019	05/02/2019	1
Faculty Development Programme on Outcome Based Education, Neville Wadia Institute of Management Studies Research, Pune	7	22/06/2019	22/06/2019	1
One Day Faculty Development Program on Finance and Accounts with Finance Specialization Subjects (Revised 2019 Pattern), Rajgad Institute of Management Research Development, Pune	3	28/06/2019	28/06/2019	1

Train the Trainer Workshop for IQAC Coordinators, Rashtriya Uchatar Shiksha Abhiyan and IQAC Cluster Maharashtra at Symbiosis College of Arts and Commerce, Pune	3	29/10/2018	02/11/2018	5
MCED Technical Entrepreneurship Development Program on Trainers Training Program on Behavioural Science	2	26/10/2018	28/10/2018	3
One Day FDP on Outcome Based Education (OBE) in Marketing management, Modern Institute of Business Management Modern College of Engineering	3	29/06/2019	29/06/2019	1
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Provident Fund Contribution 2. Funding to attend FDP/Conference and Research Publication (30 to 50 percent) 3. On-Duty Leave (ODL) 4. Recreational Outing 5. Special Short Leave Provision 6. Flexible Timing in special cases 7. Time relaxation for	1. Provident Fund Contribution 2. On-Duty Leave (ODL) 3. Recreational Outing 4. Special Short Leave Provision 5. Flexible Timing in special cases 6. Time relaxation for staff members who travel by public transport 7. Women's day celebration	1. Inter collegiate Competitions reimbursement of Participation fees (100 in case of Winners and 50 in case of Participation) 2. MCED : Maharashtra Centre For Entrepreneurship Development (Scholarship for membership) 3 .

staff members who travel by public transport 8. Felicitation on Women's day 9. Birthdays celebrations by Recreational Committee 10. Short Leave on Birthdays 11. Festival celebrations by Recreational Committee 12. Employee Welcome and Farewell by Recreational Committee 13. Provision of Canteen and Mess on the campus 14. The Management grants maternity leave to the women employees for a Period of 90 days 15. Recognition for Special Achievements

Felicitation 8. Birthdays celebrations by Recreational Committee 9. Short Leave on Birthdays 10. Festival celebrations by Recreational Committee 11. Employee Welcome and Farewell by Recreational Committee 12. Provision of Canteen and Mess on the campus 13. The Management grants maternity leave to the women employees for a Period of 90 days 14. Uniform for Non-teaching staff.

Certification Course Exam fees (30 to 50 percent fees amount paid by college) 4. Industrial Visit (College Sponsored) 5. Food facility in case of Induction, Conference and other programs 6. Newspaper Subscription for students

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

SBPIM Internal and External Financial audit Objectives are: 1. To setup effective internal control and internal check system 2. To examine the authenticity and accuracy of financial statements 3. To verify the Books of Accounts 4. To verify the Internal Audit Reports Name of Internal auditor: CA Swanand Agase Frequency of audit: Bi-Annual Scope of Internal audit: 1. Income Receipts and other Income Receipts with linkage to Bank 2. Bank Transactions 3. Bank Reconciliation Statement 4. Cash book 5. Tally entries 6. Professional Tax, Income Tax, TDS and Provident Fund returns 7. Vouchers Checking: Bank voucher, Cash voucher 8. Monthly Salary statements and deductions 9. Yearly Budget 10. Shikshan Shulk Samiti approved Fees 11. University Fees (Affiliation fee, Exam Fee, Enrollment Fee, eligibility fees, Pro-rata and student welfare fees 12. Availability of sanctions from trust for expenses Name of External auditor: CA Swanand Agase Frequency of audit: Annual Scope of External audit: 1. Income and Expenditure statement 2. Receipt and Payment Account 3. Balance Sheet 4. Depreciation of Fixed Assets 5. Opening and Closing Balance of Total Fees collection, Salaries, Fees outstanding and Student and Social Welfare 6. Internal Audit Report 7. Professional Tax, Income Tax, TDS and Provident Fund returns 8. Finalization of Financial Statements and Auditor's Report Mechanism for settling Audit Objections. All the queries regarding internal audit process are resolved during bi-annual meetings of all college accountants with the Secretary, Executive Director, Vice Chairperson and Internal Auditor of PCET Trust. The queries regarding finalization of the Balance Sheet and Profit and Loss Account are resolved in external audit meeting of PCET members and accountants at the end of the year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Raunaq Engineering PVT.LTD	8000	Training

[View File](#)

## 6.4.3 – Total corpus fund generated

8000

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	1. Faculty Feedback 2. Curriculum feedback
Administrative	Yes	Financial Audit	Yes	Financial Audit

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1 Stakeholders Meet 2 Anti-ragging Committee 3 Zing- Food stall

## 6.5.3 – Development programmes for support staff (at least three)

1. Implementation of effective Office Skills Training' 2. 'Effective Office Communication Skills Training' 3. Yoga Day 4. Shaikshanik Patrata Online Prakriya Prashikshan Karyashala, Modern college Pune

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1 National Seminar "Bridging Education with Industry 4.0 on 18th April, 2019 2 FDP Fourth Round Table Discussion of Academic Leaders on 15th June 2019 3 Purchase of Xerox Machine sponsored by SPPU under Quality Improvement Program

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	"Staff Academy Committee" is constituted	11/07/2018	11/07/2018	11/07/2018	11
2018	Rooftop Solar System under QIP sanctioned Rs. 5 Lakhs	11/07/2018	11/07/2018	11/07/2018	0
2018	Eco Friendly Diwali	26/10/2018	26/10/2018	26/10/2018	55
2018	5 days "Rhythm 2018" the Induction	13/08/2018	13/08/2018	21/08/2018	117

	Program included more management training sessions				
2018	"Entrepreneurship Awareness Camp"	26/09/2018	26/09/2018	28/09/2018	102
2018	Library orientation for the newly admitted students	25/08/2018	25/08/2018	25/08/2018	131
2018	Book Exhibition	18/09/2018	18/09/2018	18/09/2018	75
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Program on Disposing Sanitary wastes	16/10/2018	16/10/2018	53	0
Women Safety	16/03/2019	16/03/2019	36	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The Institute applied for financial assistance under Quality Improvement Program (QIP) for Rooftop solar system from Savitribai Phule Pune University in September 2017 for total grant of Rs.5,00,000 , which was sanctioned thereafter in July 2018. The first instalment of Rs. 2,50,000 was received on 16/08/2018. In the first phase , the Solar Panels were installed in Jan 2019 the actual usage has not started in academic year 2018 - 19. Percentage of power requirement of the college met by the renewable energy source in Ac. Year 2018 - 19 is posted 0.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0

Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1
Any other similar facility	Yes	1

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	1	26/10/2018	1	Awareness Camp on Eco Friendly Diwali	Institute located in urban city	68
2018	0	1	13/10/2018	1	Rally on Save Girl Child Unity in Diversity	Institute located in Metro city near Railway Station	47
2018	1	0	26/09/2018	3	Entrepreneurship Awareness Program	Institute is surrounded by Industrial hub	116
2018	0	1	17/09/2018	2	Ganesh Visarjan	Ganesh Talav is located in close proximity to the Institute	42
2018	1	0	03/09/2018	1	Workshop on Eco friendly Ganpati Idol Making	Institute is located in Urban area hence awareness for environment consciousness is essential	21
2018	0	1	27/11/2018	1	Health Checkup	Sufficient infrast	176

					Camp	structure and large number of employees forces to conduct such camps	
2018	1	0	15/10/2018	1	Vachan Prerana Din	Enriched library facilities conduct ion of vachan prerna Din	58
2018	1	0	26/09/2018	3	Entrepreneurship Awareness Program	Sufficient and apt infrastructure	116
2019	1	0	16/03/2019	1	Women Safety	Institute located near Railway Station	35
2019	0	1	06/02/2019	3	Yuvotsav	Institute has football ground which helps in conducting Yuvotasv	510

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Administration Handbook	29/06/2018	The Administration handbook was published on 8th June 2017. The handbook contains rules and regulations adhering to code of conduct of university and concerned authority. It covers the information about the trust and other stakeholders. The handbook also contains the details, functions, roles and responsibilities of various functional statutory and non



statutory committees. It also covers the procedures, guidelines, rules, discipline and code of conduct for employees and students. The handbook includes policies on Research, Training, Resource mobilization and social responsibility. The Administration handbook for current academic year was revised as per current norms for following points pay scale, designation cadre and leave policy, formation of structured student council to define clear roles and responsibility for overall development of students, other points were followed as per previous handbook.

Service Rules and Regulations Handbook

29/06/2018

The Service Handbook was published on 8th June 2017. It is revised as per guidelines stated by university and concerned authorities from time to time.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga Day	24/06/2019	24/06/2019	25
Jagatik Marathi Bhasha Din (On the Occasion of Birth Anniversary of Marathi literature V.V. Shirwadkar and International Mother Language Day)	14/03/2019	14/03/2019	58
International Woman's Day	08/03/2019	08/03/2019	11
Shiv Jayanti Celebration	16/02/2019	16/02/2019	55
Republic Day	26/01/2019	26/01/2019	29
National Youth Day (On the Occasion of Birth Anniversary of Swami	12/01/2019	12/01/2019	72

Vivekananda)			
National Integration Day	19/11/2018	19/11/2018	22
Rally on Save Girl Child Unity in Diversity	13/10/2018	13/10/2018	47
Exhibition on "My Management Guru" (On The Occasion of Birth Anniversary of Mahatma Gandhi)	05/10/2018	05/10/2018	96
Cleanliness Drive (On The Occasion of Birth Anniversary of Mahatma Gandhi)	05/10/2018	05/10/2018	18
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. The Institute tries to spread awareness for plastic free campus, save paper, save electricity by displaying posters throughout the Institute. 2. The Institute ensures segregation of dry and wet waste before disposing off the waste. Many of the products in the Institute are reused, broken items are repaired instead of buying new. We also reuse the e-waste whenever possible by repairing and are brought to use. 3. The Institute tries to utilize natural light to minimize energy waste and using energy efficient office equipment and power saving functions. We use most efficient lights CFLs / LEDs instead of tube lights or comparatively more energy consuming lights. Care is taken to turn off lights and equipment when not operating. 4. The Institute tries to make efficient use of water in washrooms and water coolers. The Institute has water harvesting Management in place. 5. The Institute maintains its green campus throughout the year. 6. The Institute conducts events like Eco friendly Ganpati Idol making workshop, Eco friendly Diwali celebration and volunteers for cleanliness drive under Swachh Bharat Abhiyaan for Ganpati Visarjan.

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

Best Practices - 1. Title of the Practice - Research/Institute Publications 2. Objectives of the Practice - 1. To motivate the faculty/Professional to do Research. 2. To enhance and achieve consistency in research activity 3. To motivate the faculty/Professional for writing Research Paper. 4. To motivate the institute faculty to get various funding projects (AICTE/ UOP etc) 5. To guide students for Summer Internship Projects 6. To undertake research oriented publications (Journal, Monograph, Proceedings, Compendiums etc) 7. To organize research based seminars, Workshop FDP 3. The Context "Research is creating new knowledge" - Neil Armstrong. We, at SBPIM believe in the above statement and hence try to develop the research environment. The Research Cell at the Institute is one of the strong pillars of SBPIM. Various activities conducted under research at SBPIM are National conference, edited books, monographs, journal, Research projects, Funded Projects, proceedings, research based seminars, workshops and FDPs. 4. The Practice "Research is to see what everybody else has seen, and to think what nobody else has thought." SBPIM has a separate Research Cell, which has conducted the following activities - 1. National Conference - Unlike every year, this year also National Conference was held wherein many stalwarts from various domains share their knowledge through research papers or through their interaction with the participants. 2. Edited

Books - The Edited Books with ISBN is published by SBPIM which contains various chapters, which are double blind peer reviewed. 3. Monographs SBPIM publishes monographs with an intention to help the management and PhD students in writing their reports. The title of the monographs published with ISBN is "Research in Management (ISBN: 978-81-922746-3-8)" 4. Journals The Research Cell publishes Institute's journal titled Journal of Management and Administration Tomorrow (JOMAT) with ISSN 2278-9316. 5. Vruttant - SBPIM publishes its annual newsletter titled "Vruttant". 6. Accolade - "Accolade" is a student magazine wherein students publish their articles, stories, poems, drawings, jokes etc which promotes their artistic skills at a great extent. 7. Conference Proceedings The 7th National Conference Proceedings published with ISSN No 978 - 81 - 922746 - 9 - 0. 5. Evidence of Success - SBPIM receives stunning response for the National Conference conducted. It is a matter of great pride to the Institute as SBPIM Journal "JOMAT" has been approved by University Grants Commission (UGC) and Savitri bai Phule Pune University (SPPU). The funded projects are very much appreciated by the corporate and academia. 6. Problems Encountered and Resources Required The biggest problem the research team faces is that of plagiarism. The research publication is full of plagiarism which is eliminated through various softwares available. It is a matter of great regret that many of the publications lack implications which are beneficial to the society. The authors of such publications are requested to modify the same and resubmit it. 7. Notes (Optional) Best Practices - 2

7.2.1 Describe at least two institutional best practices (as per NAAC format)  
Title - "Yuvotsav - 2019", Let's Celebrate... Objectives - • Sportsmanship: The sportsmanship value covers teamwork, and fair play qualities of participants. • Honesty Integrity: This value is extremely important in any competition. It helps to easily manage and minimize regulations. • Practical Experience: This event given an opportunity to students to apply management concepts related to functions like planning, organizing, leading and controlling which they learned in classroom. • Recreation: At the very core of Inter-College Sport is the recreational nature of the competition. The Context - Sports are a very important part of our lives. Besides keeping you fit and healthy, sports helps gain virtues such as discipline, resilience, teamwork and courage. It teaches an excellent lesson on winning losing and nurturing the seeds of success. Since last 4 years SBPIM is successfully executing this event to cater the rising passion of Football and Basketball among youths. The complete event is planned and executed by the current students under the guidance of alumni students along with faculty coordinator. The event planning begins with the budget allocation and gets it sanctioned from the Trust. The event is executed with delegation of work to various committees formed as per the functions. The focus point of the event is that apart from sanction budget sponsorship team students are trained to bring sponsorship from various organizations in cash or kind. It is a responsibility of promotion team to promote the event to various colleges and get the participants. Meanwhile the internal committees like ground committee, decoration committee guest committee etc takes care of other aspects. This event helps to build strong bonding between faculty and student. The Practice - This year "Yuvotsav - 19" was the event of the students, by the students and for the students. SBPIM tried to get passionate players, unbiased umpires, supporting trust and committed committee members to make this event a unique event. The Chief Guest who graced the inaugural function Mr. Vinayak Dhakane, DCP, Pimpri, Pune Guest of Honour - Mr. Ramchandra Jadhav (ACP, Pimpri, Pune) Mr. Padmakar Ghanwat (Sr. Police Inspector, Local Crime Branch, Pimpri) Hon. Shri. Bhaizan Kazi (Trustee, PCET), Dr. Daniel Penkar (Director, S. B. Patil Institute of Management) welcomed addressed the participants for YUVOTSAV - 2019. He thanked the teams for such an overwhelming response. On Final Day of the Event, the final matches between ICCS - A AND ICCS - B was conducted. The Prize distribution ceremony was organized to appreciate the winners of the sports event Yuvotsav 2019. The Chief Guest for the occasion was

Shri. Bhai Kazi, Dr. Daniel Penkar, Director, S. B. Patil Institute of Management welcomed and addressed the audience and Ms. Chhaya Sawant, Assistant General Manager HR - Legal, Gazon Communication Evidence of Success - The evidence of the success of "Yuvotsav" is certain due to the following points -

1. The feedback received from the players expressed their satisfaction and appreciated our gesture in playing the unbiased game.
2. The media coverage helped the event to spread all over the Pune and SBPIM able to gather huge response from participants and sponsors.
3. The growth in sponsorship amount received across the sector of the market evident from the increasing amount of the sponsors in the event.
4. The overwhelming response of participating teams received for the event.
5. There is no grievance received from the participants for any mismanagement of the event.
6. The policy of the event is that the SBPIM students cannot participate in the competition is evident.
7. Unlike 2018, this year also institute has given chance to NGOs to display their products without taking sponsorship as Institute Social Responsibility.
8. The holistic development of the students while organizing and execution of the event indicates its success.

**Problem Encountered and Resources Required -** We at SBPIM while conducting Yuvotsav tried to solve the problems with the resources best available.

**Sr. No Problem Encountered Resources Required**

- 1 Budget Trust, Sponsors
- 2 Water and Food Sponsors
- 3 Venue Exam Schedules of other institutes in the campus.
- 4 Proper Execution Dedicated and well organized Committee members
- 5 Innovative idea for decoration flex, flyers etc. Sponsors, Budget
- 6 Maintaining Schedule of the game Planning and execution of match schedule.
- 7 Hunting of Good Sponsors Training to sponsorship team/students
- 8 Participants Dedicated Promotion Team

**Notes -** Yuvotsav is executed with lot of dedication, planning and enjoyment. This event helps in creating positive change in students and faculty as well on campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.sbpatilmba.com/pdf/best-practices-18-19.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

**Title of the Practice - IDEAL (Individual Development and enrooting Activity of Life)** The learning experience of a life time..... Student Development is committed to transformational education through student engagement and leadership, cultural competence, interpersonal growth, and civic engagement.

**Need for Program -**

- In the dynamic global changes MBA students always need ready to accept the various professional as well as personal challenges.
- Knowledge gap can be filled in regular classroom teaching process by the profession and personal grooming gap need the various supporting programmes. This programme caters the employability and personality need of the students.
- The programme helps the student to polish their various hidden and potential hidden talents to surface by participating in various activities under the programme.
- The programme help in bridging the skill gap by conducting range of programmes on topics like general knowledge, aptitude test, personal grooming, interview techniques motivation, stress management , management lessons of various management gurus, case studies, current trends etc.

**Process -**

- The students will be communicated about the programme through notice and mails.
- Sessions will be conducted by Director Sir and other trainers .
- At the end of the programme students will be evaluated through MCQ exam.
- The students scoring minimum 60 marks will be awarded with the Certificate.
- To evaluate the benefits of the programme all the stakeholders will give their feedback for improvisation.
- On the basis of feedback next year programme will be enriched.

**Expected Benefits to Students:-**

- This programme will help the students to

learn life skills. • Help the faculty members to understand students. • Create team spirit among students. • Create Sense of responsibility and ownership among students • Basic moral values to be instilled through the process • Help the students to take decisions • Reduce the gap between students and teachers. • Create an environment of mutual Understanding among students and teachers. The events covered the following points - 1. Professional Grooming 2. Self -Awareness 3. Oral Communication 4. Written Communication A thirty hours certification program is designed for student's development by Dr. Daniel Penkar. This Compulsory certification activity is for first semester Students. After the certification feedback is collected from Students, Faculty Director Sir and after feedback analysis the lecture series for next year IDEAL is planned.

Provide the weblink of the institution

<http://www.sbpatilmba.com/pdf/distinctive-practices-2018-19.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Future Plans - 1. To apply for NBA accreditation process 2. To update and train faculty members for the SPPU revised syllabus for MBA 2019 3. To inculcate and improve the research environment of the Institute by motivating faculty to publish papers in repute journals and UGC care publications and remaining faculty should try to complete PhDs in the Institute. 4. To purchase research related software for Research Center. 5. To propose sports events for girls under Yuvotsav. 6. To submit first AQAR in stipulated time.